



BOYS & GIRLS CLUB

EMPLOYMENT	_____
VOLUNTEER	_____
REHIRE	_____

APPLICATION

LAST NAME: _____ FIRST NAME: _____ M.I.: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ - _____ - _____ EMAIL: _____@_____.com

POSITION DESIRED: _____ UNIT/CLUB: _____

PART TIME FULL TIME DATE AVAILABLE TO START: ____/____/____ (mo/day/year)

Please list the times and days you are available

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Which grade/s would you most enjoy helping?

Grades K-2nd Grades 3rd-5th Grades 6th-8th Grades 9th-10th Grades 11th-12th

Please indicate program areas of interest

- EDUCATION:** Tutoring/Homework Assistance/Educational Assistance, Career Development, Money Management, Technology programs, Internet Activities, Digital Arts (music making, web design)
- HEALTHY LIFESTYLES:** Nutrition Programs, Healthy Living, Arts & Crafts/Drama & Theatre/Fine Arts, Game Room Activities, Social Recreation, Fitness & Physical Education.
- SPORTS & SPORTS LEAGUES:** Basketball, Baseball, Football, Cheerleading, Table Tennis
- SPECIAL EVENTS & PROGRAMS:** Holiday Activities/Field Trips

Are you involved in any activities? Ex. Civic, athletic, professional, etc.

Are you at least 18 years of age? YES | NO

Have you applied with the Boys & Girls Club before? YES | NO

Have you worked at the Boys & Girls Club before? YES | NO

Do you have a valid driver's license? YES | NO

Do you have reliable transportation? YES | NO

APPLICANT INITIALS _____

EDUCATION

Please list the school which you most recently attended?

City: _____ **State:** _____ **Last grade completed:** _____

Graduated? YES | NO **Currently enrolled?** YES | NO

WORK EXPERIENCE - if you are including a resume or do not have any work experience to share please leave blank – please list most recent first

#1 **Company:** _____ **City/State:** _____

Position: _____ **Dates of Employment:** _____ to _____

Reason for Leaving: _____

Responsibilities: _____

#2 **Company:** _____ **City/State:** _____

Position: _____ **Dates of Employment:** _____ to _____

Reason for Leaving: _____

Responsibilities: _____

REFERENCES – please list school, business or personal references, other than relatives, we may contact

Name		Type of reference	
Phone #	Email		
Name		Type of reference	
Phone #	Email		
Name		Type of reference	
Phone #	Email		

Boys & Girls Club is an Equal Opportunity Employer.

1. I certify the information in this application is correct to the best of my knowledge, and I understand that the deliberate falsification of this information is grounds for dismissal.
2. I authorize references listed to give the Boys & Girls Club of Rockford any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing information concerning my employment history, academic credentials, and/or qualifications.
3. I understand that nothing in this application, in Boys & Girls Club of Rockford policy statements or personal guidelines, or in my communication with any Boys & Girls Club of Rockford official is intended to create an employment contract between the Boys & Girls Club of Rockford and myself. If hired, my employment relationship with the Boys & Girls Club of Rockford is terminable at will, with or without cause by either myself or the Boys & Girls Club of Rockford. I understand the Boys & Girls Club of Rockford has the right to modify its policies without giving me any notice of change. I understand and agree, my employment is for no definite period and may be terminated at any time without any previous notice. I understand my employment is conditional pending my passing tests which may include background checks and drug screening.

SIGNATURE: _____ **DATE:** _____